

1 NOV 1967

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 9 November 1967

1. University Recruitment: All recruiters are being notified of the policy statements that they can make available to appropriate officials at those educational institutions where we will not conduct on-campus recruiting. Also, we have prepared lists covering our campus recruiting schedule for the period 13 November - 1 December. These lists include the name of the university; scheduled recruiting dates; whether anti-Agency demonstrations have occurred at the university to date or can be anticipated; and, a notation as to where the interviews will be conducted, i.e., on campus, off campus, (utilizing the recruiter's present office or other facility obtained by the Office of Security for this purpose).

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2. [REDACTED] The number of completed, recommended cases sent to [REDACTED]

25X1C

[REDACTED] consideration as a result of the [REDACTED] advertisement has reached 147.

25X1A

25X9

4. Credit Union: As of 30 September 1967, Credit Union assets totaled \$14,000,000.

5. Flu Shot Program: A schedule of influenza immunizations has been developed to cover persons who require their second flu shots and for those who missed the first phase of the program. The schedule is as follows:

<u>Headquarters</u>	<u>Office</u>	<u>Time</u>	<u>Place</u>
27 November	Clandestine Services	2:00 - 4:00	1D-35
28 November	Support Services	2:30 - 3:15	1D-35
	Dir. of Intelligence	3:15 - 4:00	1D-35
	Dir. of Science & Technology	2:15 - 2:45	1D-35
	Office of Director	2:00 - 2:30	1D-35

Outlying Buildings

25X1A

27 November

Roselyn Complex

10:30 - 11:30

Anes Bldg.
(Dispensary)

The above schedule is being brought to the attention of the Administrative or Support Officials of the Agency.

6. Fund Drive: With the close of the Combined Federal Campaign, the Fund Drive Office has been returned to the Headquarters Building from Magazine Building. The office is now located in the tunnel area, T-100, extension

25X1A

Office of Personnel representatives attended a luncheon at the Willard Hotel on 6 November and received a plaque on behalf of the Agency for reaching 100% or more of our Combined Federal Campaign goal.

As of 9 November, contributions to EAP totaled over \$10,600 as compared with \$12,566.30 last year. Contributions to PSAS totaled over \$11,600 as compared with \$13,306.72 contributed last year. Final results will be reported at a later date. Of interest in the CFC campaign is the fact that approximately 58% of contributions were made through payroll deductions.

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for
Emmett D. Echols
Director of Personnel

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OD/Pers, [redacted] mtw (13 Nov 67)